



Tobacco Prevention Specialist Job Description

Fayette County Drug and Alcohol Commission is seeking a Prevention Specialist to be part of a collaborative team whose goals are to reduce use of tobacco and nicotine products in Fayette County communities.

Summary Description:

The Prevention Specialist will be primarily responsible for tobacco and nicotine product prevention related endeavors throughout Fayette County. Duties include coordinating tobacco use prevention project components that include implementation of community education, campaign messaging, youth advocacy, tobacco cessation programming for youth and adults, and advocating for and developing community, institutional and private business policies that support tobacco use prevention.

Prevention Specialists are required to participate in ongoing training that is designed to develop skills and knowledge in the prevention of alcohol, tobacco, other drugs, and problem gambling.

Qualifications:

Minimum of a bachelor's degree in public health, education, the social or behavioral sciences or related fields, communications, or marketing. Exceptional communication skills, the ability to establish and maintain effective work relationships, the ability to manage complex schedules and meet deadlines. Proficiency in Microsoft Office. Ability to successfully prepare and deliver high quality presentations to various audiences. Strong organizational skills and capacity to manage multiple projects. Professional demeanor. Self-directed, while being able to function as part of a team. Must be flexible and able to adapt to changing circumstances while maintaining focus on clear solutions. Familiarity with the local community. Detail oriented. Must possess a passion for FCDAC's mission. Employee must have a willingness to travel (including periodic evening and weekend events) and access to reliable transportation.